Draft Minutes

Public questions:
A member of the public asked who approved the signage of The Path. This is an agenda item so the meeting will be closed and reopened at that point so members of the public can be heard.

Has the ticket officer been removed from the railway?
He is still seen to be there at times.

Thank you to Bill Herbert for allowing the produce stall to be on the Green throughout August raising money for the Hospice.

Present: Councillors J. Hills (Chair), B. Herbert, R Taylor, K Plummer, P. Drew, P. Balbirnie and R. Adams. Also in attendance were TDC Cllr L. McWilliams, ECC Cllr A. Goggin, Parish Clerk Karen Paradise and 33 members of public.

08.17.117 Apologies for absence: Cllr Wright, Cllr Edwards (work)

08.17.118 Declarations of Interest: Cllr Adams declared a non-pecuniary interest in item 08.17.128 (invoices from Father in law)

08.17.119 Actions from last minutes: Actions following last meeting were discussed. Cllr Herbert to arrange for the car park signs to be on posts and concreted in. Clerk to remind outstanding contractors to supply their driving licence and insurance. Clerk to find a copier/print/scanner rather than using headed paper, refer to Chairman with prices.

08.17.120 Minutes of the last meeting: Proposed: Cllr Plummer, Seconded: Cllr Adams, Resolved: To approve the minutes of the meeting on 6 July 2017 as an accurate record of proceedings.

08.17.121 Information & Reports: Clerk to link in with ‘actions from last minutes’ starting next month

08.17.122 County and District Councillors Reports:

a) District Councillor - Cllr L. McWilliams. There will be a High Court injunction for overnight camping along the seafront and adjoining roads during the Airshow at Clacton on 24/25th August.
Voter Registration documents coming out between August and October, make sure they are filled in and returned.
Cllr McWilliams portfolio has changed, now has Health & Education and has kept her partnerships work.
b) County Councillor - Cllr A. Goggin. August is historically a quiet month. At the last full ECC meeting a waste and recycling overall plan was passed. It might/not relate to Great Bentley. There will be increase in volume of traffic, in theory it shouldn’t affect the village but Cllr Goggin asked if the volume of lorry traffic could be monitored. The expansion of the wharf at Brightlingsea has been given the go ahead from immediate effect. The harbour will have one large vessel every week instead of one every month. Again asked if traffic can be monitored incase short cuts are taken through the village. Resident query re Larkfield Road, Highways ECC responded – it was inspected October 2016, defects were noted but weren’t serious. Following Cllr Goggin and Balbirnie request the road was inspected again on 21 July 2017, again the defects did not meet the criteria for remedial works. The annual review for Larkfield Road is scheduled for October 2017. Thanked writer of very kind letter in the magazine. Reminder there is a steam train coming through on 12th August.

08.17.123 Other Reports:

a) PCSO - PCSO J Brandon’s report was noted and is attached (see Appendix A) A discussion took place regarding a one way system to alleviate traffic problems in the village. No change to be requested. **Clerk to request PCSO passes any thoughts regarding highway changes to the Parish Council before acting upon them.** The Parish Council appreciates her enthusiasm.

b) TDALC – Nothing to report. Cllr Taylor was unable to attend.

c) Transport – Nothing to report.

d) Footpaths- Mr D. Gollifer highlighted that the footpaths have still not been cleared by ECC (see Appendix B). **Proposed Cllr Plummer, Seconded Cllr Drew, Resolved: Clerk to apply to ECC for grant to take over the cutting of certain footpaths.**

e) Caretaker - Mr R. McWilliams report was read (see Appendix C)

08.17.124 **Network Rail Level Crossing E45 & E46:** Cllr Plummer updated – pre inquiry meeting 9th August and inquiry starts on 18th October.

08.17.125 **Station Car Park:** The suggestion of CCTV covering the Station Car Park was discussed. **Clerk to contact Network Rail to see if the Parish Council can pay to link into their system with another camera for customers of Network Rail safety and protection in the car park.**

08.17.126 **The Path:**

a) Quotation for a sign to notify drivers not to park vehicles in the turning circle.

b) Letter from Sally Morton regarding The Path signage and addresses.

Parish Council Meeting closed for a discussion with the public.
It was explained that there are problems with signage, address lists and traffic in The Path. New ‘The Path’ signs have been placed on the Green. Delivery vehicles go along The Path expecting to be able to reach properties addressed as The Path but without vehicular access on The Path. Vehicles block the track and damage the track surface and property boundary fencing.

When asked by the Chairman what the occupiers of The Path want it was stated:

1. To remove the new signs
2. The Parish Council to support the change of addresses at the other end of The Path which are on Heckford’s Road and The Granary which faces Forge Lane. District Cllr McWilliams would support this.

Parish Council Meeting re-opened.

Following a discussion Cllr Hills proposed and Cllr Adams seconded, Resolved: To ask Tendring District Council to take the signs down. After consulting occupiers of The Path, Mrs Morton will bring 3 suggestions to the clerk for the Parish Council to discuss at the next meeting. Clerk to involve the owner of the Poppies. The turning circle sign will be discussed next month.

08.17.127 Correspondence: To consider correspondence:

a) Mr Henry Stocks & Sally Stocks re October fair. Proposed Cllr Adams, seconded Cllr Plummer, Resolved: Fair to finish and pack up on Saturday evening. Clerk to inform

b) Mrs Mary Maskell would like to create an Allotment Association and has asked if a letter can be sent out to all allotment holders with their new rent agreements in September. Yes

c) Claire Preston request for use of the Green. A discussion was held regarding public liability insurance for inflatables. R Adams proposed, seconded by Cllr Drew, Resolved: the Parish Council do not object but want more details nearer the time. Must abide by the terms and conditions of use of the Green and in particular the Parish Council will want to sight the insurance cover held by the owners of the bouncy castles.

08.17.128 Finance Report:

a) To approve the monthly expenditure report. A discussion was held regarding how streetlight repairs are actioned and how the lights are powered. 50% of the lights now have LED. Proposed Cllr Plummer, Seconded Cllr Dew, Resolved: To approve monthly expenditure report. Cllr Taylor and clerk to get the unmetered supply rate adjusted with the supplier.

b) To note the bank reconciliation year to 30 July 2017. Noted
08.17.129 Village Green Working Party:
a) Green report read by Cllr Herbert. (Appendix D)

08.17.130 Highways:
a) Village Speed Watch Initiative. Cllr Taylor advised the speed gun has been calibrated. Still waiting a date for training course. Cllr McWilliams will take this up.
b) Streetlight repairs, all done apart from two received today.

08.17.131 Public open space improvements:
New brochures received, Cllr Plummer to arrange a meeting with the school in the new term. To receive pictures of products in play area. Members of the public asked if they see good equipment whilst at play areas can they please send them to the Parish Council.

Meeting closed at 8.45pm

Public questions: District Cllr McWilliams – Community Safety Partnership have decided that the Trucam which was requested by the PCSO will be funded but it has to be available for the whole of Tendring not just Great Bentley.

Regarding the possible outdoor adult gym equipment for Great Bentley, the new outdoor gym at Harwich Pavilion is going to be launched on 19th August at 10am. Cllr McWilliams will be attending and Cllr Hills will also try to be there.

County Cllr Goggin advised that at the moment the Highways Panel does not allow anyone to speak – this will change.

Appendix A

25/06/2017- EP-20170625-0389- A120/A133- Highway disruption
29/06/2017- EP-20170629-0834- Colchester Road- Sus circs.
08/04/2017- EP-20170702-0804- Plough Road- Driving concern.
03/07/2017- EP-20170703-0454- Heckfords Rd Junction- RTC
03/07/2017- EP-20170703-1172- Flag Hill- assault.
06/07/2017- EP-20170706-1418- Wents Close- Stolen MV found on met ground.
09/07/2017- EP-20170709-0135- Flag Hill- Drink Driver
11/07/2017- EP-20170711-0216- Thorrington Road- reported Abandoned car- Good intent.
14/07/2017 EP-20170714- Domestic
11/07/2017- EP-20170711- Domestic
14/07/2017- EP-20170714- Domestic.
16/07/2017- EP-20170716-1387- A120/A133- RTC
03/07/2017 - 42/93351/17 - Bentry Country Park - Altercation with minor injury.
08/07/2017 - 42/97878/17 - Red Lion Road - Public Order
11/07/2017 - 42/101581/17 - St Marys Road - Malicious communications.
12/07/2017 - 42/101686/17 - Plough Road Business centre - Attempted break in.
14/07/2017 - 42/101961/17 - Thorrington Road - Assault without injury.

**PCSO Tasks**

Daily Residential/village parking patrols/issue Considerate parking tickets and parking education advice (CPIs /results on separate sheet)
Regular school parking patrol.
Regular speed gun checks-various locations.
Check reported pot hole in Forge Lane- Now repaired.
Regular checks of church kissing gate area- Youths.
26/06/2017 - PND Training.
28/06/2017 - PNC Checks sus white transit Residential.
28/06/2017 - PNC Vehicle/Person- Sus vehicle Highbirch RD.
30/06/2017 - High risk Missing person search.
30/06/2017 - PNC vehicle and person checks- Dangerous driving.
01/07/2017 - Party village Hall- Patrol location.
05/07/2017 - Vehicle/ person PNC enquiries- Excessive speed- Intelligence report submitted
07/07/2017 - New Cut Vehicle /person check- Abusive male.
14/07/2017 - Application and funding for TRUCAM has been accepted.
14/07/2017 - Vehicle and person checks x3
15/07/2017 - Investigation/Intelligence gained suspicious male.
15/07/2017 - enquiries on suspicious male/suspect identified/ intelligence report submitted.
15/07/2017 - Further enquiries on sus male/further intelligence received.
15/06/2017 - Intelligence drugs/further enquiries.
16/07/2017 - Apply to Highways for NEW CUT to be One way street- This should help with congestion.
16/07/2017 - Enquiries on Criminal damage/nuisance- Suspects identified.
16/07/2017 - PNC person enquiries drugs/ Intelligence report submitted.
17/07/2017 - PNC Vehicle and driver details- sus behaviour.
18/07/2017 - Call on George Wright- Admirals farm- Catch Up
19/07/2017 - Re submit email To TDC Highways- Apply for one way- New Cut.
19/07/2017 - Put Anti -theft from car signsx2 on Railings in station car park..
19/07/2017 - PNC Suspiciously badly parked vehicle in Plough road- No reports
19/07/2017 - Words of advice to 3 vehicles double yellow lines New cut- No tickets issued.
19/07/2017 - Patrol around green-liaise with Bikers

**Essex Police Considerate Parking Initiative**

**CPI tickets issued**

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PCS0 – Annual leave from 20th July.

**Appendix B**

Footpath Report for Great Bentley Parish Council, July 2017

The numbering of paths in the parish of Great Bentley is as stated on the “Definitive Map of Public Rights of Way for the County of Essex” dated 1 July 2002, scale 1:10,000. For descriptions of paths please see previous reports.

Notes on paths as at 31/07/17

Path:
3. Eastern section of path requires strimming

5. Section adjacent to rail track requires strimming (Ref. No. 2517524 dd. 24/05/17)
7. Eastern section of path requires flailing
8. Section north of track cleared by Bill Herbert and Mick Dorling. Section south of the rail track requires strimming
11. Northern section from reservoir to A133 requires flailing (Ref. No. 2517845 dd. 25/05/17)
12. Section in proximity of rail track requires strimming
13. Western section of path cleared by landowner
19. Section east of B1027 requires strimming

The ECC Highways on-line site has scheduled the strimming and flailing work noted above to take place during June and July. **This work was not done by 31/07/17.**

It is suggested that the Parish Council enters into a service level agreement with ECC to maintain the vegetation on their priority routes. The Parish Council should make an application to the ECC in December with a schedule of paths that they wish to take responsibility for cutting, and ECC will enable them through a grant.

D.E.Gollifer  
Footpath Representative (31/07/17)

**Appendix C**

Fly tipping this month, I have reported 3 lots to T.D.C. and awaiting their removal. I have also noted 3 vehicles, one parked near the Pharmacy and the other two in the station car park. All details will be passed to our P.C. S.O. Other areas within the village are in good order and notice boards up to date.

Many thanks.
Bobby. Caretaker for Gt. Bentley.

**Appendix D**

Green Report 0817  
There was no meeting this month.

The Path
Several residents are furious over the signs placed there by TDC Environmental Dept. without consulting the P.C. The signs indicate that the Path continues beyond Restawhile, but once past there with a vehicle it is difficult to get out and can only be done by reversing. Damage has been caused to fences. To make matters worse the resident of Restawhile persists in leaving a vehicle in the turning bay

Seat refurbishment  
The seat has been repaired and we are now awaiting the plaque, which is on order.

Footpath No8
M.Dorling has cleared the path on both sides of Birch Avenue as requested by our footpath rep.

Parking on The Green
The two instances of overnight parking, contrary to the rules of common land, resolved themselves without much further action.
Strimming on the Allotments
The vacant plots were strimmed by our contractor, Conkers, during the week following our last meeting.

Hedge at Aingers Green
Soon after our last meeting the hedge had been cut. I was not involved

Inflatables on The Green
Two requests received recently ask for inflatables, Cricket Club and proposed wedding. What sort of insurance is required for these?