

Minutes of Great Bentley Parish Council Planning Committee Meeting
7.15pm, Thursday 2nd June 2011 in the Village Hall

Present

Cllr Warder (Chair), Cllr Herbert (Vice-Chair), Cllr Wright, Cllr Balbirnie, Cllr Taylor, Cllr McWilliams, Cllr Plummer, Cllr Edwards, Cllr Hills and Kate Mayhew (Clerk)

In Attendance – Approximately 13 electors.

1. Apologies for absence – None

2. Declarations of Interest

Members were reminded that they were required to declare any personal or prejudicial interests they knew they might have in items of business on the meetings agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and to leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

3. Public Question Time -

4. Minutes

RESOLVED: That the decisions recorded at the last Meeting on 12th May 2011 be approved and signed as a correct record.

5. Planning Applications

Planning Reference No.	Application Details	Address	PC Comments
11/00559/TCA	Crown reduction on 4 trees.	Breith, The Path, GB	No objections.

All members were in agreement with the comments made on the above applications.

6. Correspondence – There were no items.

7. Planning matters for report (for information only) - No matters were raised.

8. Forthcoming meetings

The next Meeting is scheduled for 7th July 2011.

Business having been concluded, the Chairman closed the meeting at 7.20pm.

Signed: Chairman

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Cllr Warder (Chair), Cllr Herbert (Vice-Chair), Cllr Wright, Cllr Balbirnie, Cllr Taylor, Cllr Plummer, Cllr Hills, Cllr Edwards, Cllr McWilliams and Kate Mayhew (Clerk)

In Attendance

Mick Dorling, Contractor and approximately 8 electors.

The Chairman gave his thanks to Mick Dorling and George Wright for their continued support.

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91. Apologies for absence – None

92. Minutes – RESOLVED: That the decisions recorded at the Meetings on 12th May 2011 be approved and signed as a correct record. Proposed by Cllr Taylor Seconded by Cllr McWilliams and signed by the Chairman.

93. Declarations of Interest – Members were reminded that they were required to declare any personal or prejudicial interests they knew they might have in items of business on the meetings agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and to leave the room if the interest was a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

Cllr McWilliams – for village caretaker
Cllr Warder – for the Football Club
Cllr Wright – for St Mary's Farm
Cllr Hills – for the Cricket Club

94. Appointment of Planning, Green & Allotment Committee –

Green Committee and Allotment Committee - Chairman Cllr Herbert, Cllr Warder, Cllr Wright, Cllr Edwards, Cllr McWilliams.

Planning Committee – All Members except Cllr McWilliams.

Working Groups – To be appointed at the next meeting with public reps.

Cllr Edwards, Cllr Taylor & Cllr McWilliams requested Village Parking WG.

Cllr Balbirnie & Cllr Plummer requested Flag Hill Speed Reduction WG.

Clerk to place in Parish Magazine requesting volunteers join.

Allotments & Car Park – Cllr Hills to retain these Items so not able to join a new WG.

95. Police Report –

Burglary Other - Wick Road - (Moynes Farm tools taken)
Plough Road - (School nothing taken)
Flag Hill - (Items taken from shed)
Flag Hill - (Items taken from container)

Theft from Motor Vehicle - Station Road - (Sat Nav taken)
Laburnum Close - (Insecure vehicle and items taken)
South Heath Road - (South Heath Farm)

Nuisance Vehicle - Flag Hill - (Mini Moto)

Suspects on Premises - Moors Close

Obstruction - Plough Road

Suspicious Circumstances - Larkfield Road

Burglary Dwelling - Plough Road - (Purse taken from kitchen)

Disturbance - Plough Road - (Tesco)

Animal - Plough Road - (Dog barking)

Criminal Damage - Flag Hill - (vehicle interference)

96. Clerks Report – The Clerk read out her report.

Clerks Report - June 2011

- 1) All allotment plots are now spoken for although I have been advised by 2 current tenants that due to ill health they are unable to tend their plots as much as they would like and have asked the PC to give them some time to recover.
- 2) After many delays the best quote received for the PC Insurance was from Came & Company who specialise in PC. I approached them a year or two ago but they were not very competitive. This year their quote is exceptionally competitive at £2,595.30 for their 16months cover or £2,465.45 for the 3 year deal which is index linked. Our current insurers quote is £3,500.00. Following discussions with them and taking Ian Morton advice on board I recommend Members accept one of the deals offered by Came & Company. Cllr Hills Proposed and Cllr Taylor Seconded,
- 3) I would like PC approval for the Parish Newsletter I have produced and after contacting 3 printers the cheapest quote is £187.00 for 1000 copies in colour. The final draft will be emailed for approval by Members before going to print but I aim to have in delivered with the July Parish Magazine.
- 4) With the recent changes of Members to the Parish Council additional signatories for the Bank Account are required. Current signatories are Cllrs Herbert, Taylor, Balbirnie, Wright and Hills. Cllr McWilliams proposed all Members are signatories, Cllr Warder seconded,.
- 5) The Expression of Interest submitted to the Big Society Fund has been accepted and we have been advised to put an application together for the Car Park. It is due in November and I would like someone to work with me on this to get the best chance of receiving funding.
- 6) The End of Year VAT Claim has been submitted.
- 7) The Play Area Report from Andy Bruce was received just today - the quote for works is £490.00 plus VAT. Are Members happy to go ahead? Concerns were expressed over the report and conflict over matters raised from Members, the caretaker and the Safety Inspector. Cllr Plummer felt the

price for the works itemised seemed reasonable and suggested the price be approved in principle following Cllr Herbert meeting the contractor on site. All members were in agreement.

Thank you.

Kate Mayhew
Clerk to Great Bentley Parish Council

97. Correspondence Report – Items of correspondence received for the Councils attention.

- 1) GBRC – Permission to use the Green for their Friday 5 event on 8th July – **Agreed.**
- 2) D O’Neil – Football Club Proposal for Southside Pitch - objection
- 3) D Beckham – Football Club Proposal for Southside Pitch - objection
- 4) M. Renault – Parking in village – **Clerk to invite to Working Party.**
- 5) UK Power Networks – Permission to change telegraph pole on Green. **Agreed.**

98. Information and Reports - Requests from members for additional matters off report or information only to be brought to the attention of the council.

99. County and District Councillors Reports

- i) County Councillor – No report
- ii) District Councillor – Cllr McWilliams gave a brief report.

100. Highways - Car parking – Cllr McWilliams gave a report on the current situation. Cllr McWilliams to invite Ian Taylor from TDC to a Meeting to discuss with Members. Cllr McWilliams mentioned the Junction of Heckford Road/Weeley Road was problematic and a stop sign would help. **Clerk to contact Cllr Robinson and Highways for a site visit.** Cllr Herbert mentioned the junction in Aingers Green at St Mary’s Road – white lines need to be re-established.

101. Finance –

- a) Items of approved expenditure for the month were agreed, proposed by Cllr Hills and Seconded by Cllr Taylor. No objections.

		<u>Expenditure</u>	<u>June 2011</u>				
02/06/2011	101049	R MCWILLIAMS	A013	CARETAKER	£62.16		£62.16
				REPAIR /MAINTENANCE OF			
02/06/2011	101051	BELLET LTD	G050	MOWERS ETC	£ 148.00	£ 29.60	£ 177.60
02/06/2011	101052	H TWEED	G020	STRIMMING	£ 81.00		£ 81.00
02/06/2011	101053	CANCELLED		CANCELLED		CANCELLED	
							£
02/06/2011	101054	GBVH	A065	RESOURCE CENTRE RENT	£ 175.55		175.55
02/06/2011	101055	TDC	P050	PLAYGROUND INSPECTION	£ 46.55	£ 9.31	£ 55.86
02/06/2011	101056	M DORLING	G010	GRASS CUTTING VILLAGE GREEN	£ 316.00		£ 316.00
02/06/2011	101057	K MAYHEW	A010	CLERKS SALARY	£ 600.04		£ 600.04
02/06/2011	101057	K MAYHEW	A050	POSTAGE	£ 5.52		£ 5.52
02/06/2011	DD	E-ON	L010	ENERGY CHARGE	£ 250.89	£ 50.18	£ 301.07
02/06/2011	DD	TALKTALK	A035	BROADBAND CHARGES	£ 16.33	£ 4.09	£ 20.42
02/06/2011	101058	CAME & COMPANY	A090	INSURANCE	£ 2,595.30		£ 2,595.30
		PRIME					
02/06/2011	101059	CONTRACTORS	P030	ALLOTMENTS	£ 20.00		£ 50.00
02/06/2011	101060	TDC	A021	PLANNING APP FEE FOR CAR	£ 85.00		£ 85.00

PARK

23/06/2011	101061	NEEDHAM CHALK	M010	GREEN MAINTENANCE	£	521.11	£105.22	£	625.33
						£4,923.45	£198.40		£5,121.85

b) The End of Year Accounts (previously circulated) were approved – Proposed by Cllr Taylor, Seconded by Cllr Warder. **Available on Request.**

c) The Annual Return for the Audit Commission was signed by the Chairman.

102. Website – Nothing to report.

103. Allotment Land – Cllr Hills gave a brief update, if no contract to sign by the next meeting it should be reviewed. Clerk to liaise with Cllr Hills and chase Solicitors and copy all Cllrs in.

103. Car Park – Planning application for Change of Use has been submitted by Fenn Wright.

104. Big Society Funding Application – Clerk to liaise with Cllr Hills on the details for this.

105. Southside Football Pitch – The Chairman declared his interest in this Item and left the room. Cllr Herbert Chaired the Meeting in his absence and gave a view of the work required. The Chairman closed the Meeting at 20.21. The Meeting re-opened at 20.34. Cllr Wright proposed a site meeting before the July Meeting which the public could attend and then return to make a decision, Seconded by Cllr Hills. No objections. **Meeting to be arranged via the Clerk.**

106. Parish Newsletter – discussed under Clerks report.

107. Queens Jubilee 2012 – Cllr McWilliams advised celebrations would be on first weekend of June. A working party has been set up already and would like the Clerk to maintain an account of all expenses. Cllr Warder proposed, Cllr Hills seconded. No objections.

108. Village Green Sub-Committee Report –

a) **Green Report** – Cllr Herbert read out the Green report.

b) **Planning** – One application received. Cllr Balbirnie spoke on the Planning Appeal for the former Little Chef Site on A133. The PC's objections on traffic congestion and safety were over-ruled as Highways had no objections to the site. There was a discussion on the outcome of the Appeal.

109. Other Reports

a) **Tendring District Association of Local Councils** – report available on request.

b) **Transport Report** – No report.

c) **Footpath Report**

Notes on paths as at 31/05/11

1.

2.

3.

4.

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7..

8. Footpath sign on green cleared of overgrowth

10. Highways have been asked to replace stile at Cottage Farm with a Kissing gate

11.

12.

- 13.
- 17.
- 19.

D.E.Gollifer
(Footpath Representative) 31/05/11

d) Caretaker Report –

Report for the month of May 2011

Slight damage to play area equipment reported to the Vice Chairman.

After the event held at the Football Club on Saturday 21st May litter had blown onto the play area and some broken glass; reported to the Vice Chairman.

Litter in and around the Cricket Club previously reported after bikers night has now improved.

e) NAP Report – Report available on request.

f) Village Events requiring Police Attendance – Nothing to report.

Business having been concluded, the Chairman closed the meeting at 20.55pm.

Signed: Chairman

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David Gibbon – Advised security was in place overnight for both nights the Funfair was on.

Mick Dorling – spoke on legal implications of ploughing the Green. Cllr Wright responded. A discussion ensued.

Peter Harry – Spoke on the Southside, Crime Prevention and advised that the former Caretaker, David Tyler, had sadly passed away earlier that morning. The Parish Council expressed their condolences to the family.

Matt Plummer – Spoke on the Southside Proposal and the Queens Jubilee and the Verge Cutting.

The next Parish Council Meeting will be held on Thursday 7th July in the Village Hall