

Minutes of Great Bentley Parish Council Planning Committee Meeting
Thursday 4th February 2010 in the Village Hall

10/00092/TCA – Great Bentley Methodist Church, The Green, Great Bentley – 3 no Lime trees pollard.

Cllr Taylor declared an interest.

Proposed by Cllr Gibbon to approve the application. No objections.

Minutes of Great Bentley Parish Council Meeting
Thursday 4th February 2010 in the Village Hall

Present

Cllr Hills (Chair), Cllr Herbert (Vice-Chair), Cllr Balbirnie, Cllr Gibbon, Cllr Morton, Cllr Fox, Cllr Wright, Cllr Taylor.

In Attendance

Kate Mayhew (Clerk), Councillor N Turner (TDC), Councillor L. McWilliams, County Councillor D. Robinson, PCSO Oscroft, PS Bazzoni, Neighbourhood Policing Team and 6 members of the public.

Questions from the Public

None

1. **Apologies for absence** - None
2. **Minutes** – To confirm and sign Minutes of the Meeting held on 7th January 2010. Proposed by Cllr Fox and Seconded by Cllr Morton. All in favour. The Chairman signed the Minutes.
3. **Declarations of Interest** – Cllr Taylor for Planning.
4. **PCSO Report** – PCSO Oscroft read out her report. Cllr Hills raised concerns of the PCSO's public profile within the village. It was requested that the PCSO sign in and out of the Signing In Book in the Resource Centre. PCSO Oscroft explained that it is not always possible due to the nature of the work but agreed she would where possible but needed to liaise with her Sergeant.
5. **Clerks Report** – There was no report.
6. **Correspondence** – Items of correspondence received for the Councils attention were read out and discussed.
 - General Correspondence File – Circulars, Manuals, General Information for Members to look at.
 - Mrs D Scott – Request for Memorial Bench – Applicant has discussed with Cllr Herbert and the Tree Warden. There is a space for it in the area requested. Cllr Balbirnie did raise the point that youths may congregate in the area. The Chairman proposed the Green Committee make the necessary arrangements but all members were in agreement that the request be approved.
 - TDC – Annual Inspection of Children's Equipped Play Areas – TDC have arranged a discounted fee on inspections that is approximately 40% cheaper than RoSPA report. The Chairman proposed the offer be accepted, Cllr Taylor seconded. All in favour.

- EALC – Refund of Clerks Training Bursary
- TDC – Precept Requirements for Parish Councils
- Essex Police – Match Funded PCSO costs will not increase this year.

7. Information & Reports – Requests from members for additional matters off report or information only to be brought to the attention of the council.

Cllr Taylor asked on the progress of the proposed car park. The Chairman and the Clerk advised that NR is still going through the necessary protocols.

8. Conservation Area Appraisals and Management Plan – Mr Philip Hornby from TDC gave a presentation on the benefits of adopting a Management Plan for Great Bentley. There are 20 Conservation Area's in Tendring, Great Bentley being one of the biggest. Mr Hornby expressed his wish for the Parish Council to enter into a CAMP to help protect areas and buildings of special interest. The cost would be in the region of £6,000.00 with the PC contributing 50%. Cllr Hills suggested that they will look at the website and discuss at the next meeting. All in favour.

Cllr Hills asked if TDC had their own Conservation Manager – confirmed it was Mr Hornby. The private consultants currently being used to execute this work are The Conservation Studio and ECC's own consultant. Phil Hornby is happy their work is of a high standard.

Cllr Fox asked how often the plan needs to be reviewed – ideally 5 yearly review, costs would be involved.

Cllr Gibbon – How many Parish Councils have existing CAMPS? Frinton & Walton, Gt Holland and Kirby Le Soken.

Cllr Taylor confirmed that GBPC has an Appraisal not a Management Plan. How would individual be prevented from altering their properties? Article 4 Direction will apply whereby planning permission will be required.

Philip Hornby left the Meeting at 20:00.

9. County and District Councillors Reports

i) County Councillor – Nothing local to report. Cllr Hills raised the problem of pot holes. County Councillor to liaise with the Clerk and meet with Highways. Bank of Essex gaining interest. Apprenticeship schemes being introduced. Village Agents being rolled out in Mid Essex in conjunction with Primary Care Trust. Council Tax increase will be 1.9%. Staff cuts in ECC, approx 295 mid-management jobs to go. Cllr Taylor mentioned that GB Good neighbours is akin to the Village Agents scheme and they would be willing to link up with it to take it forward. Cllr Balbirnie raised the issue of a deep pot hole in Heckford Road.

ii) District Councillor – Flytipping in Heckford Road, previously cleared, new rubbish dumped recently but investigations are ongoing.

Cllr Balbirnie advised he had some literature on Regeneration in Tendring which he will circulate at the end of the Meeting.

10. Street Lighting Consultation – Cllr Taylor issued Members with a list of street lighting faults and responses for 2009. The quote to alter certain street lights to go off between midnight and 5am has been received and Cllr Taylor advised it is reasonable and well within budget. He proposed the consultation process go to the next stage. Cllr Gibbon seconded the proposal. Cllr Wright raised the issue of safety; lights would be alternating so no area would be in complete darkness.

11. Risk Assessments – Clerk to collate and circulate information around to all Members and place on Agenda for next month.

12 Finance – Expenditure for the month was approved by Council. Proposed by Cllr Fox and Seconded by Cllr Taylor. No objections.

04/02/2010	DD	E-on	L010	ENERGY CHARGE	£ 250.49	£ 37.57	£ 288.06
04/02/2010	DD	Tiscali	A035	BROADBAND CHARGES	£ 19.99	£ 3.00	£ 22.99
04/02/2010	100808	GBVH - Room Hire Jan & Feb	A060	HIRE OF MEETING ROOM	£ 39.60		£ 39.60
04/02/2010	100809	D Tyler	A013	CARETAKER	£ 51.85		£ 51.85
04/02/2010	100810	M Dorling	M010	GENERAL MAINTENANCE	£ 60.00		£ 60.00
04/02/2010	100811	May Gurney Ltd	L020	LAMP REPAIR	£ 193.43	£ 33.85	£ 227.28
04/02/2010	100812	K Mayhew	A040	STATIONARY	£ 11.99		£ 11.99
04/02/2010	100813	Original Landscape Design	P060	PLANTING OF TREES	£ 300.45	£ 52.58	£ 353.03
04/02/2010	100814	K Mayhew	A050	POSTAGE	£ 9.36		£ 9.36
04/02/2010	100815	K Mayhew	A022	CLERKS PHONE LINE RENTAL	£ 110.00		£ 110.00
04/02/2010	100816	K Mayhew	A010	CLERKS SALARY	£ 560.97		£ 560.97
Total					£1,608.13	£127.00	£1,735.13

The Quarter 3 Bank Reconciliation was approved by Council. No objections.

GREAT BENTLEY PARISH COUNCIL

Bank Reconciliation October - December 2009

Opening Balance	£14,332.82
Payments to Date	£14,153.58
Receipts to Date	£24,689.22

Balance Brought Forward	£24,868.46
-------------------------	------------

Cheques not Presented	£0.00
-----------------------	-------

<u>Balance as at 31st December 2009</u>	£24,868.56
--	-------------------

Deposit Account

Opening Balance	£18,537.72
Payments to Date	£0
Receipts to Date	£17.38

Balance Brought Forward	£18,555.10
-------------------------	------------

<u>Balance as at 30th September 2009</u>	£18,555.10
---	-------------------

TOTAL	£43,423.66
--------------	-------------------

13. Railway Gates – The Clerk gave an update on problems being experienced. Cllr Taylor advised that he had been told CCTV would be installed at the station. Cllr Nick Turner mentioned that the railway line is run by the government now. Cllr Gibbon felt that the height of the platform

should be pursued. Cllr Hills advised it complies with DDA requirements and there is little more that can be done.

14. Highways – Cllr Gibbon mentioned Dial Road is subsiding. **Clerk to include in Highways Meeting.** Cllr Fox advised that 2 bathroom mirrors have been put on the highway outside Tye Lodge which are in a dangerous position – **Clerk to include in Meeting.** Cllr Turner suggested taking photo's and sending direct to Highways. Cllr Balbirnie advised there is a lot of mud on the road outside Grove Farm, Tye Road, which could be dangerous. Cllr Wright agreed to speak directly with the owner, Mr Bacon, to get it cleared.

15. Website – all in order and up to date. Some pages need to be altered for the new year which will be done asap.

16. Village Green Sub-Committee Report

a) Allotments – Play Area – Green

Soil Test due – Cllr Wright to deal with it.

Cllr Herbert wished to respond to a letter in the parish magazine about vehicles on the Green. It was agreed.

The maintenance of the unmade roads has been completed but was not successful due to the inclement weather. Would it be possible to refill the holes? Cllr Gibbon suggested that when the roads are dry a graded layer be put down. Agreed.

Grass seed needed for the Green - the Football Club has some that could be used.

BT Trenches need refilling, approximately 150 yards. **Clerk to liaise with Cllr Herbert to arrange for BT to return.**

Vehicle outside Post Office with A Board on. **Clerk to speak with Highways.**

Clerk to check when Peppercorn Rent from FC last received and advise and arrange for Direct Debit.

Village Sign repairs and repainting are costly but necessary. Cllr Morton proposed the works be carried out, Seconded by Cllr Fox. No objections.

School Clock – **Clerk to liaise with school and company.**

Cllr Gibbon advised that youths were seen in the Allotment during the snowy weather. The gates are locked at night but all Councillors to monitor the situation.

b) Planning Applications

17. Other Reports

a) Tendring District Association of Local Councils – Cllr Taylor read out a report.

b) Transport – No report

c) Footpaths – No report.

d) Caretaker – The chairman read out the report.

e) NAP – Cllr Taylor read out a report.

The Considerate Parking Initiative has proven to be successful in Brightlingsea and it was proposed by Cllr Balbirnie and Seconded by Cllr Fox to adopt the initiative in Great Bentley. All in favour. The next NAP Meeting is on 3rd March in Great Bentley Methodist Church Hall.

Cllr Hills asked all Members to look at the CAMP on the TDC's website prior to next months meeting.

Meeting closed at 20.51hrs.

Questions from the Members of the Public

Alan Coles advised the FC had no received an invoice for the Peppercorn Rent – Clerk to liaise with FC regarding a Direct Debit.

Peter Harry – Village Green BT gully's, needs to be refilled – Clerk to liaise with BT
- Nuisance youths disturbed Panto, PCSO removed effectively.

Alan Coles – Hall Farm, 8" deep hole against the kerb. Clerk to liaise with Cllr Herbert

Cllr Nick Turner thanked the Meeting for allowing him to attend and offered his support with any issues the PC may have. He also voiced his approval for the CAMP. The Chairman thanked him for visiting.

The next Meeting will be held on Thursday 4th March 2010