

Minutes of Great Bentley Parish Council Meeting
Thursday 6th August 2009 in the Village Hall

Present

Cllr Herbert (Vice Chair), Cllr Fox, Cllr Taylor, Cllr Wright, Cllr Balbirnie

In Attendance

Kate Mayhew (Clerk) and 6 members of the public.

Questions from the Public

1. **Apologies for absence** - Apologies were received from Cllr Morton, Cllr Hills, Cllr Cheung and Cllr Gibbon.
2. **Minutes** – To confirm and sign Minutes of the Meeting held on 2nd July 2009. All in favour. The Vice Chairman signed the Minutes.
3. **Declarations of Interest** – Cllr Fox for planning application, Cllr Taylor for Allotments.
4. **PCSO Report** – The Clerk read out the PCSO's report on her behalf. It was noted that no-one from EP turned up for the July Beat Surgery. **Clerk to write.**
5. **Clerks Report** – Meeting Cover, Clerk not available next month, Alresford Clerk can cover for a cost of £100+. Cllr Wright proposed that the Clerk ask Thorrington's Clerk if available, if not ask Alresford Clerk again. Seconded by Cllr Fox. Would it be beneficial to record the meetings? Members felt current equipment available would not be good enough to record all proceedings.
6. **Correspondence** – Items of correspondence received for the Councils attention were read out and discussed.

Tesco – Alcohol limit is 25yrs.

Minerals Extraction – Consultation continues.

Conservation Group – Weed killer on Green, Contractor sprayed an area 5 times bigger than requested. Not sure how or why it went wrong, Cllr Wright offered to carry out spraying works from now on at no cost to the Parish Council. Cllr Wright proposed all future instructions be in writing with a Plan showing area. There should be a Management Procedure for the Green. To be discussed at next Meeting – **Clerk to place on Agenda.**

ECC – Road Closures

EALC – Letter of congratulation for winning Best Kept Village. **Clerk to write to those who made all the efforts.**

GB Carnival – Letter of thanks for donation.

Telnet Communications – Wayleave Agreement – All in favour.

TDC – Planning Survey – Clerk to complete – Cllr Wright proposed Clerk apply for funding for new equipment, Seconded by Cllr Taylor.

7. **Information & Reports** – Requests from members for additional matters off report or information only to be brought to the attention of the council. There were none received.

8. County and District Councillors Reports

i) County Councillor – Cllr Robinson – The County Councillor's report was read out and noted the following items: Holly Bush Hill – extension of footpath, agreed as necessary, ECC in negotiations with landowner to secure land. Heckford Road not viable for changes to layout but

speed survey carried out and meets criteria for a VAS sign. Cllr Herbert asked Cllr Robinson to investigate the weed spraying on pavements in Aingers Green as was very bad at this time. Cllr Robinson agreed to look in to it and report back.

ii) District Councillor – The District Councillors report was read out and noted the following items: Double Yellow Lines now in Plough Road, TDC to concentrate on term time when problem is most prolific. TDC have signed inter-authorities agreement with ECC regarding waste collection. 2012 will see collection of food waste for fertiliser and fuel.

9. **Play Area** – It was agreed to continue with Existing Contractor who has come in much cheaper than all other quotes. Clerk to arrange works.
10. **Allotments** – Clerk advised the Meeting of the proposed changes to existing Tenancy Agreement. Cllr Herbert proposed the changes and Cllr Wright seconded.
11. **PCSO Agreement** – It was proposed by Cllr Taylor to continue with the Agreement for a further term, Seconded by Cllr Fox.
12. **Finance**
 - The monthly expenditure was agreed. All in favour. Proposed by Cllr Taylor, Seconded by Cllr Balbirnie

Date	Chq No.	Payee	Code	Description	Net Paid	VAT	Total Paid
06/08/2009	100729	H Tweed	G020	STRIMMING	£ 104.00		£ 104.00
06/08/2009	100730	Great Bentley Village Hall	A060	HIRE OF MEETING ROOM	£ 19.30		£ 19.30
06/08/2009	100731	Morton Contracts	G030	VERGE CUTTING	£ 671.00		£ 671.00
06/08/2009	DD	E-on	L010	ENERGY CHARGE	£ 250.49	£ 37.57	£ 288.06
06/08/2009	100732	Mr B Herbert	A018	TRAVEL AND SUBSISTENCE	£ 21.75		£ 21.75
06/08/2009	100733	K Mayhew (for R. McWilliams)	A025	GIFTS/HOSPITALITY	£ 100.00		£ 100.00
06/08/2009	100734	K Mayhew (Staples)	A014	OFFICE EQUIPMENT	£ 201.85	£ 30.28	£ 232.13
06/08/2009	100735	Webeck	A023	REPAIRS TO PC/PRINTER	£ 74.97	£ 11.25	£ 86.22
06/08/2009	100736	K Mayhew	A010	CLERKS SALARY	£ 584.40		£ 584.40
06/08/2009	100737	K Mayhew	A050	POSTAGE	£ 14.76		£ 14.76
06/08/2009	100738	Great Bentley Village Hall	A065	RESOURCE CENTRE RENT	£ 167.09		£ 167.09
06/08/2009	100739	Great Bentley Youth Club	D060	GB YOUTH CLUB	£ 100.00		£ 100.00
06/08/2009	DD	Tiscali	A035	BROADBAND CHARGES	£ 19.99	£ 3.00	£ 22.99
06/08/2009	100740	M Dorling	G010	GRASS CUTTING VILLAGE GREEN	£ 170.00		£ 170.00
06/08/2009	100741	M Dorling	A018	TRAVEL AND SUBSISTENCE	£ 44.25		£ 44.25
06/08/2009	100742	D Tyler	A013	CARETAKER	£ 51.55		£ 51.55

£2,595.40 £82.10 £2,677.50

- Quarter 1 Bank Reconciliation – Approved, all in favour.

GREAT BENTLEY PARISH COUNCIL

Bank Reconciliation - April - June 2009

Current Account

Opening Balance	£20,758.39
Payments To Date	£19,116.05
Receipts To Date	£24,912.78

Balance Brought Forward	£26,555.12
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Cheques not Presented	£150.00
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<u>Balance as at 30th June 2009</u>	£26,555.12
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Deposit Account

Opening Balance	£18,455.28
Payments to Date	£0
Receipts to Date	£57.65

Balance Brought Forward	£18,512.93
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<u>Balance as at 30th June 2009</u>	£18,512.93
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<u>Total</u>	<u>£45,068.05</u>
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13. **Highways** – Same items as already mentioned in Cllr Robinsons report. Clerk to apply for Funding for both the VAS in Heckford Road and works to Holly Bush Hill.
14. **Car Park** – No update this month as still awaiting contact from Network Rail.
15. **Lighting** – Cllr Taylor advised that an additional light in Plough Road could prompt further requests for lighting. Currently consulting public on altering night lighting. Once consultation is complete and costs obtained it can be agreed which is the more urgent. Cllr Herbert felt that it was too dangerous to walk that area without street lights. Approx £2,000 in budget. Cllr Fox proposed decision be made at next meeting when more Members present. No objections. Clerk to place on Agenda.
16. **Pond** – Cost to clean the Pond is approximately £650. Cllr Taylor proposed work is carried out by same people as before. No objections.
17. **Village Green Sub-Committee Report** – Cllr Herbert read out the report from the Green Meeting.

Allotments – It was proposed by Cllr Herbert to keep rents the same, seconded by Cllr Balbirnie. Cllr Wright objected and proposed an increase to £20 for a full and £10 for a half Plot. Seconded by Cllr Fox. Chairman used casting vote and concurred with Cllr Wright's proposal.

Fergusson Tractor needs a new license plate, could paint one to hang on vehicle, agreed.

Junior Football Club – parking causing congestion on Southside during matches – would be better if they parked where the FC usually park. **Clerk to write.**

Cricket Club – container outside still, noted.

Tesco – dangerous drain cover – **Clerk to write and ask them to repair.**

Cigarette Bins – Cllr Wright suggested one at the cricket club and post office. Cllr Herbert suggested investigating costs. Cllr Taylor felt smokers would not congregate near a cigarette disposal bin. **Clerk to look into costs.**

Manhole previously reported is a storm drain, not sure of where it soaks away. Not usually PC work but this one is moving about. It wouldn't take much to repair it. Cover is over 22 years.

b) Planning – The following applications were received:

<u>Application No.</u>	<u>Location</u>	<u>Proposal</u>
09/00690/FUL	Jubilee Cottage, St Mary's Road, Great Bentley	Proposed Replacement Dwelling

18. Other Reports

- a) Tendring District Association of Local Councils – Cllr Taylor read out the report.
- b) Transport – The Transport Rep has nothing to report.
- c) Footpaths – The report was read out by the Clerk.
- d) Caretaker – The Caretakers Report was read out by the Clerk.
- e) NAP – Cllr Taylor read out the report.

Cllr Balbirnie was at an enquiry for Earls Farm Wind Farm, turbines will be seen from parts of Great Bentley. Should know outcome at the end of September.

Meeting closed at 21.23hrs.

Questions from the Members of the Public

Parked vehicles on Green, if not successful with letter – ask Solicitor to write to them. Application for a Projector for Planning Applications would be a good resource for other groups who use the village hall.

Manhole – could it be related to the old Pumping Station? Cllr Herbert didn't think so.

Lighting at St Mary's Road, Aingers Green – comes under County Council.

It is an offence to drop cigarette ends. People can be trained to issue tickets for those offenders who drop litter and allow dogs to foul, a request for volunteers could be placed in the Parish Magazine.

Should there be a management plan for the Village Green – last month it was agreed the possible purchase of the pumping station to be on Agenda. **Clerk to place on next Agenda.**

Cllr Wright suggested that next months Agenda should have an item for upkeep/management of the Green which could be discussed and reviewed. Noted spraying should be carried out by professionals. A member of the PC should be present at the time of spraying. **Clerk to arrange.**

Mick Dorling – drain at far end of Green, should Highways be contacted regarding repair? Not responsible for drainage.

The Sycamores – wall not being replaced, a hedge being put in instead. Nothing in planning process to allow for PC comment on change.

Cricket Club – altercation between neighbours regarding container. 5 vehicles on Green.

The next Meeting will be held on Friday 11th September 2009